

Kid Ease Parent Board Meeting
 General Session Minutes
 December 14, 2006

Attendees:

Board Members:

Dave Mehl
 Andrew Hurst
 Elisa Levy
 Desa Donahue
 Sally French
 Michael Lauffer
 Marshalle Graham

Parents and Members:

Matthew George
 Analisa Bevan
 Jenny Kennedy
 Diana Phelps
 Hafizur Chowdhury
 Michelle Martin
 Lisa Chiladakis
 Anne Hartridge
 Diana Phelps
 Erin Mahaney

Discovery Tree

Rebecca Foster
 Alix Hall
 Lori Stafford
 Laurie Adkins

Agenda:

- I. Introductions
- II. Review and Approval of Minutes – November 9, 2006 Minutes were approved.
 - Action items discussed
- III. Open Forum
- IV. Teacher Reports
 - The teachers are planning several new indoor winter activities for the children. They are going to be changing the room from Fall to a Winter theme. They are also trying to plan more short walking field trips to Capitol Park. There has been some movement within the groups as they transition.
- V. Discovery Tree Operations Update
 - Enrollment as of 11/06: Infants – 10 Toddlers – 13 Pre-school – 41; Total - 64
 - Cal/EPA – 50 (74%); State – 9 (13%); City County – 0; Private – 2 (3%) Employee – 3 (4%)
 - Waiting List Activity (Additions as of December 2006)

Group	Sibling	CAL/EPA	State	Private	Enrolled
Infant	1	1	1	1	1
Toddler	0	1	0	0	0
Pre-school	0	1	0	0	1

- Waiting list total: Siblings - 10; Infants - 83; Toddlers – 42; Pre-school – 83

Discovery Tree Report

- Holiday sign up sheets are posted in the lobby. Please fill in the times that your children will be at the center so that we can staff teachers appropriately.
- We had a puppet show today performed by the puppet art theater. The H Street School came to join us and we had tons of fun. For all children that were in the preschool program from 10-11, you will be billed \$3 to your account.
- The teachers and I are working on a wish list for the center and will have the list to you by the first of the year.

VI. Treasure Report

- See attachment (please scan in).
- Actions: Voted to approve budget proposal as submitted.

VII. Scholarship Committee

- The teachers were very excited about the Teacher Scholarship. It was brought to the attention of the Committee that many of the teachers qualify for Fee Waivers due to their income status. These waivers pay for the total amount of their tuition. They do not however pay for books or parking. The Committee is going to have a meeting to discuss how to restructure the Teacher Scholarship that would benefit the teachers in the most effective way.

VIII. Contract Committee Update

- Nothing to report.

IX. Fundraising

- The Silent Auction held on December on the 12th thru the 14th was a huge success. It could never have been so successful with out the coordination of Tamrin Austin and her volunteers. The final profit amount will be available by the end of the month.
- Entertainment Book sales are still active and at a cost of \$40 per book. Note: Please make checks to Kid Ease. **Fundraising for this activity ends this month.**

X. Parent participation

- There is a current database system established for tracking parent participation. However, it has not been the most effective way to track participation due to computer firewalls. The Parent Packages that are distributed when a new child enrolls are out of date with regard to expectations and hours of involvement.

XI. Teacher Appreciation Update

- Andrew is currently working on teacher appreciation. He had several great ideas for gift stuffers for bags that were handmade made by Analisa.

XII. Board Election Committee

- Sally French is the Committee Chair and listed below are the new Committee Board Members for 2007.

PRESIDENT: Eliisa Levy and Analisa Bevan (Co-Presidents)

VICE-PRESIDENT: Michael Lauffer

TREASURE: Andrew Hurst

SECRETARY: Desa Donahue

DIRECTOR AT LARGE (Back-up Secretary): Michelle Martin

DIRECTOR AT LARGE (Fundraising): Charlotte Clark

DIRECTOR AT LARGE (Parent Participation): Jenny Kennedy

XIII. Next Meeting

- January 11, 2007 from 12:00 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

Old Action Items

- No more evening meetings.
- New dedication plaque for playground.
- Website update for time of meetings.

New Action Items

- Employee Handbook changes. Specifically pertaining to the employees of DT and holding spots for their children.
- There has been a medical insurance increase and DT will be grandfathering in current employees and new employees will pay for partial insurance.
- Mervie Davie will still continue to post meeting minutes and Board information on the website.

*** The next meeting will be held on Thursday, January 11, 2006 from 12:00 to 1:00 p.m. in the CalEPA Training Rooms East & West. Please come join us!**