

Kid Ease Parent Board Meeting  
 General Session Minutes  
 November 9, 2006

Attendees:

Board Members:

Dave Mehl  
 Andrew Hurst  
 Elisa Levy  
 Desa Donahue  
 Denise Davis  
 Michael Lauffer  
 Marie Kavan

Parents and Members:

Nancy Ostrom  
 Aalisa Bevan  
 Jenny Kennedy  
 Diana Phelps

Discovery Tree

Rebecca Foster

Agenda:

- I. Introductions
- II. Review and Approval of Minutes – October 12, 2006 Minutes were approved.
  - Action items discussed
- III. Open Forum
- IV. Teacher Reports
  - The teachers will no longer be coming to the meetings. Becca will still attend on their behalf for a brief update on current news. If a hot topic or specific issues arise, the lead teachers will come to the meetings with updates.
- V. Discovery Tree Operations Update
  - Enrollment as of 11/06: Infants – 10 Toddlers – 13 Pre-school – 41; Total - 64
  - Cal/EPA – 50 (74%); State – 9 (13%); City County – 0; Private – 2 (3%) Employee – 3 (4%)
  - Waiting List Activity (Additions as of August 2006)

<b>Group</b>	<b>Sibling</b>	<b>CAL/EPA</b>	<b>State</b>	<b>Private</b>	<b>Enrolled</b>
<b>Infant</b>	0	3	3	0	3
<b>Toddler</b>	0	1	0	0	1
<b>Pre-school</b>	0	1	0	0	1

- Waiting list total: Siblings - 10; Infants - 83; Toddlers – 42; Pre-school – 83

Discovery Tree Report

- The Fire Marshal came through the school and made comments regarding the removal of the shade screens on the infant/toddler side. Also the removal of the 2<sup>nd</sup> exit fire sign on the infant/toddler side can be removed.
- Anika is the new teacher's aide on the preschool side and her hours are going to vary each day. M/W 8-12 and 3-6 T/Th 1-6.

- Family Feast is on the 16<sup>th</sup> of November on the preschool side. Parents are encouraged to bring a dish.

VI. Treasures Report

- See attachment (please scan in).
- Actions: Voted to approve budget proposal as submitted. Please note that the budget proposal recommended not continuing to have the Entertainment Books and See's Candy as a part of the fundraising activity as it is too labor intensive for the payoff. The Silent Auction and Book Fairs will remain as the primary active fundraisers.

VII. Scholarship Committee

- The funding aspect of the Scholarship has been decided and now the work on the application package and qualifications.
- The partial tuition for a pre-K student will be in place from September 2007-August 2008.
- There is a Scholarship Availability Form available for all teachers if interested. This Form goes over the application process and the eligibility requirements the teachers must meet.

VIII. Contract Committee Update

- Nothing to report.

IX. Fundraising

- The Silent Auction will be held in December on the 12<sup>th</sup> thru the 14<sup>th</sup>. Volunteers are needed to help set up and break down the room. The sign up sheet is on the binder counter.
- Entertainment Book sales are still active and at a cost of \$40 per book. Note: Please make checks to Kid Ease. Fundraising for this activity ends in December.
- The Board has voted that we will no longer be selling Entertainment Books after this year. The See's Candy fundraising will also cease. The cost benefit far outweighed the fiscal return for both of these fundraising activities.

X. Parent participation

- Nothing to report.

XI. Teacher Appreciation Update

- Andrew is currently working on teacher appreciation. Update at the next meeting.

XII. Board Election Committee

- Beth Stern will be stepping down as well as Denise Davis.

XIII. Next Meeting

- The Board has voted that we will have a shorter meeting time of 12:00-1:00. The previous meeting time was 11:30 to 1:00.
- December 14, 2006 from 12:00 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

### **Old Action Items**

- Marshalle will try to find a person to be in charge of election committee. (This was headed by Sally French and elections will occur prior to the December meeting)
- Marshalle will provide additional information, agenda, final meeting minutes (Wyels), tuition increases, contracts, etc, as requested by Meirve.
- Beth will send out an email to parents re status of Parent Participation.
- Confirm with board that new schedule of 12 – 1 pm will start in the new year with the new board. –In progress, will start with December meeting.

- **New Action Items**

**\* The next meeting will be held on Thursday, December 14, 2006 from 12:00 to 1:00 p.m. in the CalEPA Training Rooms East & West. Please come join us!**