

Kid Ease Parent Board Meeting
 General Session Minutes
 September 13, 2006

Attendees:

Board Members:

Beth Stern
 Andrew Hurst
 Elisa Levy
 Desa Donahue
 Denise Davis
 Michael Lauffer

Parents and Members:

Nancy Ostrom

Discovery Tree

Rebecca Foster

Agenda:

- I. Introductions
- II. Review and Approval of Minutes – August 10, 2006 Minutes were approved.
 - Action items discussed
- III. Open Forum
 - A press conference is going to be held at Discovery Tree on September 28th for Healthy Families. The Mayor will be present as well as Channel 10 News Media. Releases are available for signature at the sign in area.
- IV. Teacher Reports
 - Christa will just be working on Mondays from 8-1.
- V. Discovery Tree Operations Update
 - Enrollment as of 08/06: Infants – 11 Toddlers – 12 Pre-school – 37; Total - 61
 - Cal/EPA – 48 (71%); State – 9 (18%); City County – 2; Private – 4 (4%) Employee – 2 (3%)
 - Waiting List Activity (Additions as of August 2006)

Group	Sibling	CAL/EPA	State	Private	Enrolled
Infant	0	3	3	0	0
Toddler	0	1	0	0	0
Pre-school	0	1	0	0	1

- Waiting list total: Siblings - 13; Infants - 81; Toddlers – 42; Pre-school – 80

Discovery Tree Report

- We are fully staffed. There are new schedules in the infant and toddler rooms as well as in the preschool.
- There will be an additional teacher hired for the preschool side. Deserae Kefert is currently getting fingerprinted and is expected to work Mon/Wed from 8-5 and Tue/Thurs/Fri from 10-5. She has 9 ECU units.
- Remember that the re-enrollment fee is due the month of August. \$40 per child and \$60 for a family. If you paid more than this, please discuss reimbursement with Becca.

- Fall pictures will be taken on October 12th. They are going to be a western theme.
- Small group transition is going well on the preschool side.

VI. Treasures Report

- See attachment (**please scan in**).

VII. Scholarship Committee

- The planning phase of the scholarship/teachers' education fund is in the final stages and will be comprised of two components.
- There is a Scholarship Availability Form available for all teachers if interested. This Form goes over the application process and the eligibility requirements the teachers must meet.
- ACTION ITEM – The committee will bring a discussion item with additional details to the next meeting.

VIII. Contract Committee Update

- The contract committee has signed both contracts with DGS and DT.

IX. Fundraising

- Book Fair will be October 10-11th, 2006. This will be the only book fair before the December holidays. Volunteers are needed to help bag items purchased and sign up sheets are at the sign in table.
- Entertainment Book sales will be starting in July and will be at a cost of \$40 per book. Note: Please make checks to Kid Ease. The parents have sold 47 books to date and the goal is to get the parents to purchase at least one.
- Discuss with Dave the profit margin on the See's candy sales.

X. Parent participation

- Database is still being worked on. ACTION ITEM – **Update at the next meeting.**

XI. Teacher Appreciation Update

- Andrew is currently working on teacher appreciation. Update at the next meeting.
- The Ice Cream Social on August 30th to celebrate the center's 5th birthday/anniversary was a great success.
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XII. Board Election Committee

- Beth Stern will be stepping down as well as Denise Davis.

XIII. Next Meeting

- October 12, 2006 from 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

Old Action Items

- Work is continuing on the new parent package (Elisa and Terri W.)- In progress – need update
- The addition of the plaque on the preschool side to commemorate the playground (Marshalle will ask Phil about the status and Lisa Barry offered to help) - In progress
- Michael Lauffer will include Becca and Alix in the Google Group.- Completed Also, regarding the question about being able to send via the Google Group. You can only send from the e-mail account that is registered with the group.
- Andrew will help Becca create separate e-mail groups for the different children groups (e.g., toddlers, infants, littles, middles and pre-k).-I n progress

New Action Items

We need to establish the election committee.

*** The next meeting will be held on Thursday, October 12, 2006 from 11:30 to 1:00 p.m. in the CalEPA Training Rooms East & West. Please come join us!**