

Draft KidEase Parent Board Meeting
General Session Minutes
July 14, 2009

Attendees:

Board Members:

Stephanie Lee

Andrew Hurst

Elisa Levy

Diane Riddle

Desa Donahue

Isabel Baer

Lisa Chiladakis

Parents and Members:

Trisha Moore

Susie Mathis

Discovery Tree:

Rebecca Foster

Alix Hall

Agenda:

I. Introductions

II. Review and Approval of Minutes

- a. May and June minutes approved.

III. Director's Report

- a. Enrollment
 - i. 11 infants, 12 toddlers, 40 preschoolers
- b. Eye screening is now scheduled for August 13th.
- c. Becca will be on vacation until August 3. Alix, Dana, and Leticia will be at the school to support the staff or parents can go to Anna or Jamie if they need something immediately.
- d. There is a signup sheet for furlough Fridays so that the school can be staffed accordingly. It also allows staff to determine if they need to find a sub if they are requesting that day off.
- e. Reminder that any schedule changed need to be done with thirty day notice if you are dropping days or withdrawing your child.
- f. Reminder that enrollment of infant/toddlers must fit age range as well as being first on the waiting list.
- g. Parents are dropping off earlier and picking up later than indicated on their contract.
 - i. This is leading to staffing issues.
 - ii. DT is exploring going to a rate schedule for 8hr/9hr/10hr/11hr per day care. Industry surveys support these types of rate schedules.
- h. DT's fiscal year ended in the negative by 4% (averaged across all DT schools). DT will be reviewing ways to tackle their budget and trim.
 - i. Areas of future expenses to DT:
 - 1. Increase employers payroll tax costs

2. 9% Workers Comp increase
3. Up to a 15% Medical/Dental increase
- ii. DT is exploring creative ways to cut costs. However, tuition increases may be necessary.
- i. The dryer needs to be repaired.

IV. Fundraising

- a. Silent Auction is November 10.
 - i. Becca will ask teachers what projects they want to do for the silent auction. There will be one project for each small group.
 - ii. It was suggested to offer bidding for the silent auction online. Andrew will look into it.
 - iii. All donated items for the silent auction must be turned in by October 15.

V. Parent Participation Report

- a. The board for tracking parent participation is hanging in the lobby.
- b. Each family is required to donate 3 hours per year.
- c. Desa will draft ideas for increasing parent participation.

VI. Budget Report

- a. Kidease received \$700 from Scripts and United Way.

VII. Open Forum

- a. A committee was formed to re-negotiate our contract with Discovery Tree.
 - i. Elisa and Andrew are on that committee.
 - ii. A one-month extension of our current contract will be done to allow time for re-negotiation.
- b. A committee was formed to update the Kidease bylaws.
 - i. Stephanie, Andrew, and Diane are on that committee.
- c. Furloughs
 - i. One family has withdrawn from DT due to the furloughs.
 - ii. DT is unable to offer a 4-day rate.
 1. Staff can not afford a pay-cut of that magnitude.
 2. DT would be unable to fill those days with other families.

VIII. Next Meeting

- a. August 11, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.