

Draft KidEase Parent Board Meeting
General Session Minutes
February 10, 2009

Attendees:

Board Members:

Elisa Levy
Tammy Silva
Lisa Chiladakis
Leanne Kringer
Diane Riddle

Parents and Members:

Linh Nguyen

Discovery Tree:

Rebecca Foster
Alix Hall

Agenda:

I. Introductions

- a. New board members Tammy Silva (co-president) and Diane Riddle (back-up secretary) were welcomed to the board. It was decided that the secretary will prepare agendas for the meeting which will be approved and sent out by the presidents.

II. Review and Approval of Minutes

- a. There was not a quorum of the board present at the meeting so the January minutes were not approved and will be approved via email or at the next meeting.

III. Director's Report

- a. There are 9 children in the infant program, with 1 new infant enrolled. There are 13 toddlers and 36 pre-schoolers enrolled, with some children moving to full time position but no new enrollment.
- b. Alix spent 3 hours in the program today and Dana spent 5 hours this week.
- c. Andy is working on addressing parking reimbursement issues for teachers.
- d. The school will be closed on February 12th and 16th in observance of Lincoln's Birthday and President's Day.
- e. Friday, February 13 is pajama day.
- f. The pre-school program is scheduled to take a field trip to a dentist in Gold River on February 25 from 9:30 am to 11 am. to learn about dental hygiene.
- g. The pre-k and middle groups only are scheduled to travel to Q St. on March 25 from 11 am to 12 pm for a traveling dino exhibit. The cost will be \$12-13 and children will need a sack lunch that day.
- h. There was close to normal attendance on the first furlough day. There were only a few glitches with operations that day with hot water etc. Becca is going to continue to coordinate with Thomas Properties to assure smooth operations on all furlough days.
- i. The school will continue to be open on furlough days. Parents should indicate on the sign in sheets posted in the lobby what their children's attendance will be

on those days and days surrounding the holidays so that staffing can be adjusted.

- j. Parents who have not submitted their furlough surveys should submit them asap to Becca. Becca will be sending another email requesting that parents who have not submitted them to do so.
- k. There haven't been many requests from parents for schedule changes related to the furloughs.
- l. In response to a board member question, Alix indicated that the school will attempt to reduce the need to send any teachers home on furlough days against their choosing, but may be required to do so to avoid over-staffing the program.

IV. Fundraising Report

- a. Isabel has been in contact with the book fair representatives regarding potential sales days. A check for \$675 is being sent from the last fair.

V. Parent Participation Report

- a. No report given.

VI. Budget Report

- a. Lisa requested that the board reevaluate the quarterly funding amounts for the teachers' wish lists and potentially increase those amounts so that larger purchases can be made throughout the year as conditions warrant.
- b. Becca will continue to work with Analisa's husband when he gets back from vacation on purchasing computers and at least one printer for the school.
- c. The board is going to consider funding computer tables. Alix is going to send the board information about the tables that have been purchased for other locations.

VII. Open Forum

- a. Nothing to report.

VIII. Next Meeting

- a. March 10, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.

Draft KidEase Parent Board Meeting
General Session Minutes
January 13, 2009

Attendees:

Board Members:

Stephanie Lee
Andrew Hurst
Isabel Baer
Desa Donahue
Leanne Kringer
Analisa Bevan
Lisa Chiladakis
Elisa Levy

Parents and Members:

Tammy Silva
Trisha Moore
Sally French
Heather Choi
Susie Chung
Stephanie Kato

Discovery Tree:

Rebecca Foster
Alix Hall

Agenda:

IX. Introductions

X. Review and Approval of Minutes

XI. Director's Report

- a. Licensing visit last week went great. It is posted next to the door in the main lobby.
- b. Mika Taylor started in the preschool room. She will be assisting Tiffany with the duck small group.
- c. Yolanda will transition to the toddler room. Lea will be dropping down to substitute status.

XII. Impacts of Proposed Furloughs for State Workers

- a. Alix is concerned about maintaining consistency for staff and those parents that don't work in the building.
- b. Many parents have expressed a desire for the daycare to remain open on the furlough days so that they have the option to drop their children off.
- c. Becca is working with Thomas Properties to determine if the daycare can remain open if the rest of the building is shut down.

XIII. Parent Participation Report

- a. Parent participation hours for everyone start new as of January 1, 2009. Every family is required to donate 3 hours each year. This can be done by volunteering in the classroom, going on field trips, attending board meetings, etc.

XIV. Budget Report

- a. Fundraising efforts amounted to \$3945. This includes proceeds from the silent auction and the photo sale.

XV. Open Forum

- a. Elections for board members are this month.

XVI. Next Meeting

- a. February 10, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.

DRAFT