

DRAFT FINAL Kid Ease Parent Board Meeting  
 General Session Minutes  
 June 11, 2006

Attendees:

Board Members:

Terri Wyels  
 Andrew Hurst  
 Marshalle Graham  
 Desa Donahue  
 Marie Kavan  
 Elisa Levy(conf call)

Parents and Members:

Diana Phelps  
 Erin Mahaney  
 Nancy Ostrom

Discovery Tree

Alix Hall  
 Rebecca Foster  
 Julie Kuhn  
 Laurie Adkins

I. Introductions

II. Review and Approval of Minutes – May 11, 2006 Minutes were not approved (no quorum). We will approve at the 13 July 2006 meeting.

III. Open Forum

- The issue of the sand being too dirty and unhealthy was resolved and no further action will be taken by the board. Parents who still have concerns can further investigate the situation on their own.
- Alix and Becca are not a part of the google group and discussion has been raised if they should be added to it or not. **Action Item:** Marshalle will check with Michael Lauffer regarding adding Alix/Becca to google group.
- An article on the benefits of playing in sand will be posted at DT.
- The proposed DT website will contain general information about DT, including lunch menu for the month and monthly activities.

IV. Teacher Reports

- Toddler/Infant room is running well. New umbrellas work great. Water play will start soon.
- The preschool room is running well. DT Olympics are scheduled for Thursday, June 29. We will be doing this with H Street. They will be doing fruit loop stringing, relays, bean bag toss, dress up relay, water balloon toss. Volunteers will be needed. Activities will be practiced during small group. Field trips to both the farmers market and the library are planned.

V. Discovery Tree Operations Update

- Enrollment as of 6/06: Infants – 11 Toddlers – 13 Pre-school – 42;  
 Total - 66
- Cal/EPA – 48 (71%); State – 12 (18%); City County – 0;  
 Private – 4 (4%) Employee – 2 (3%)
- Waiting List Activity (Additions as of June 2006)

Group	Sibling	CAL/EPA	State	Private	Enrolled
Infant	2	1	2	0	0
Toddler	0	0	0	0	0
Pre-school	0	0	0	0	0

- Waiting list total: Siblings - 16; Infants - 68; Toddlers – 41; Pre-school – 80

Discovery Tree Report

- Eye exams for preschool are on Thursday, June 22. Please sign up.
- Family social scheduled for June 16<sup>th</sup> @ 5:30pm.
- Emergency procedures are being worked on by Andrew Hurst.
- Water play and sand box will cause children to get wet and dirty. Bring extra clothes and water shoes for the hot ground.
- Planters are finished but they still need to be sanded and get soil.
- Transitions are going on from infant to toddler. More toddlers will transition once older preschoolers go off to school.
- Parents whose child(ren) are starting Kindergarten need to give at least 30 days notice to DT regarding when their child(ren)'s last day is.
- Becca will be on vacation from July 13 through July 21. Bev, from DT at H Street will be covering her time off.
- Field trip costs are covered for all teachers.
- Parents are always asking what they can contribute to the school, and because of that a wish list has been posted on the door and bulletin board regarding supplies above and beyond the everyday items that DT provides. .

VI. Treasures Report

- Has been postponed until Dave can set up another meeting with the committee.

VII. Scholarship Committee

- Has been postponed until Dave can set up another meeting with the committee.

VIII. Contract Committee Update

- The contract committee continues to work on the new contract with DT and DGS.
- Marshalle still working on painting and garbage issue with Thomas Properties.

IX. Fundraising

- A roster was sent to Book R Fun. October will be the only book sale for this year.

X. Parent participation

- I believe that the database is still be worked on (Beth & Dave)

XI. Teacher Appreciation Update

- Nothing to report.

XII. Next Meeting

- July 13, 2006 from 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

### **Old Action Items**

- Add Andrew Hurst, Adam Harris and Alix Hall to Google group email (Lauffer). – need to confirm this was completed.
- Transition Google Group update to Secretaries (still needs to be done).
- Marshalle will work with Thomas Properties and DGS to get the painting at DT scheduled as per current lease agreement. In progress
- Andrew Hurst will look into getting a simulated fire alarm for DT to use for its monthly fire drills at a board approved cost of equal to or less than \$150. need update
- Becca asked for someone from Kid Ease to work with her to hold unplanned fire drills. I believe that Andrew is working on this as a part of the update to emergency procedures.

### **New Action Items**

- Marshalle will follow-up on website development. In progress
- Marshalle will check with Michael Lauffer regarding adding Alix/Becca to google group. In progress

**\* The next meeting will be held on Thursday, July 13, 2006 from 11:30-1:00 PM. Please come join us!**