

FINAL Kid Ease Parent Board Meeting
General Session Minutes
May 11, 2006

Attendees:

Board Members:

Terri Wyels
Andrew Hurst
Marshalle Graham
Desa Donahue
Dave Mehl
Michael Lauffer
Beth Stern
Denise Davis (by conf call)

Parents and Members:

Meirve Davey
Anne Hartridge
Hafizur Chowdhury
Erin Mahaney
Matthew George
Marie Kavan

Discovery Tree

Alix Hall
Rebecca Foster
Julie Kuhn
Laurie Adkins

Agenda:

I. Introductions

II. Review and Approval of Minutes – April 13, 2006 Minutes were approved.

a. Action items discussed

- Tammy with Books R Fun requested a roster of the Kid Ease Board, Marshalle will follow-up.
- Marshalle is working with Meirve Davey to create a Kid Ease website.

III. Open Forum

- The issue of the sand being too dirty and unhealthy was brought up. . There was discussion in having the sand watered down to cut down on the sediment. **Action Item:** Marshalle will look into this issue and talk with DT. Specifically, she will try to determine what type of sand we have and where we got it (ask Phil). She will also ask Becca and Alix if DT is experiencing issues with the sand at this facility compared to others that have a courser playground sand.
- Thanks to Paul Knappath for providing the conference call capability.

IV. Teacher Reports

- The preschool room is running well. A field trip is planned for the dinosaurs & older parrots to Tad Lane on 5/23 and for the younger parrots and tigers on 5/25.
- Don't forget to bring extra clothes and to label each item, sound boxes, as appropriate, and water cups. **Action Item:** Marshalle will send out a message to the Google Group with these reminders.

V. Discovery Tree Operations Update

- Enrollment as of 5/06: Infants – 11 Toddlers – 13 Pre-school – 42;
Total - 66
- Cal/EPA – 42 (61%); State – 16 (24%); City County – 0;
Private – 8 (12%) Employee – 2 (5%)
- Waiting List Activity (Additions as of April 2006)

Group	Sibling	CAL/EPA	State	Private	Enrolled
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Infant	0	1	1	0	0
Toddler	0	0	0	0	0
Pre-school	0	1	1	0	0

- Waiting list total: Siblings - 13; Infants - 65; Toddlers – 41; Pre-school – 80

Discovery Tree Report

- Planters will be set up the week of May 11th.
- Shade cover will be provided for the infant/toddler and preschool by Phil Wyels.
- A family social/potluck is scheduled for Friday, June 16th at 5:30 pm. DT will provide the meal and the families will bring a side dish. **Action Item:** Terri Wyels will coordinate with Becca to mail out a flyer to former families and provide a sign-up sheet.
- Water play and sand box will cause children to get wet and dirty. Bring extra clothes.
- DT needs at least 30 days notice for those kids going off to kindergarten.
- Teacher appreciation lunch was greatly enjoyed.
- Fire Drill went well on 5/9/06. Andrew Hurst was approved to spend \$150 to cover the cost of procuring a simulated fire alarm. This will allow DT to hold monthly drills using the actual alarm sound. **Action Item:** Becca asked if some one from DT could work with her to schedule unplanned drills (i.e., those that even she does not know about).
- Small group transitions will continue through the summer as well as small group continuing through the summer.
- A vision test is scheduled for the last week of June by the Elks Club.
- Efforts to schedule a visit from the tooth fairy were futile, so Becca is working with her own dentist to come in and discuss dental hygiene with the children.

VI. Treasures Report

- See handout. A \$1,000 was raised from the photo exhibit.

VII. Scholarship Committee

- The scholarship committee is continuing their research and discussion.
- One of the parents proposed a shift in the focus of the scholarship concept from a pre-K scholarship for a child of need to a scholarship program to further the education of our DT teachers. In follow-up, it was suggested that the proposal be further researched and developed for discussion at the next board meeting.
- More information regarding both proposals will be presented and discussed at the June board meeting.

VIII. Contract Committee Update

- The contract committee continues to work on the new contract with DT and DGS

- IX. Fundraising
- The next book fair is scheduled for October 10th & 11th.
 - Entertainment books will be available in July.
- X. Parent participation
- Database is still being worked on.
- XI. Teacher Appreciation Update
- The Kid Ease Board catered a gourmet lunch on Wednesday, May 10th. The teachers had their choice of more than twenty sandwiches or salads from Jealousy Catering. Additionally, two dozen fresh baked cookies from the Cookie Company in Woodland were thoroughly enjoyed. **Action Item:** Marshalle will send out e-mail to parents with these details.
- XII. Next Meeting
- June 8, 2006 from 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

Old Action Items

- Add Andrew Hurst, Adam Harris and Alix Hall to Google group email (Lauffer).
- Transition Google Group update to Secretaries.
- Send a Kid Ease Roster to Tammy at Books Are Fun.
- Marshalle will work with Thomas Properties and DGS to get the painting at DT scheduled as per current lease agreement.

New Action Items

- Andrew Hurst will look into getting a simulated fire alarm for DT to use for its monthly fire drills at a board approved cost of equal to or less than \$150.
- Send reminder email to parents regarding extra labeled clothes, sound boxes and water cups to be brought in, teacher appreciation, etc..
- Becca asked for someone from Kid Ease to work with her to hold unplanned fire drills.
- Terri will work with Becca on the BBQ flyer and arrangements.
- Follow-up on sand issue.
- Follow-up on website development.

*** The next meeting will be held on Thursday, June 8, 2006 from 11:30-1PM. Please come join us!**