

FINAL Kid Ease Parent Board Meeting
 General Session Minutes
 April 13, 2006

Attendees:

Board Members:

Terri Wyels
 Andrew Hurst
 Marshalle Graham
 Desa Donahue
 Dave Mehl

Parents and Members:

Adam Harris
 Anne Hartridge
 Diana Phelps
 Erin Mahaney
 Sally French

Discovery Tree

Alix Hall
 Rebecca Foster
 Julie Kuhn
 Laurie Adkins

Agenda:

I. Introductions

II. Review and Approval of Minutes – February 9, 2006 and March 9, 2006 meeting minutes were approved.

We reviewed action items from February/March meetings:

- Marshalle is working with Theresa regarding painting the facility.
- Google group updates to Michael Lauffer. Michael Lauffer will train the secretaries on how to update the Google group.
- Scholarship committee will have information to share by the May meeting.
- Becca received her printer.
- Conference call capabilities will be provided by Paul Knepprath for future board meetings.
- Issue of sand quality – The contractor provided a letter stating that they had installed playground-quality sand. It turns out that there are different types of playground sand, and this type apparently has a higher content of fine particles.

III. Open Forum

- Going forward DT's front door will be locked on teacher in-service day. On April 7 someone entered the facility not knowing it was closed for the day and left a mess in the pre-school side.
- The Board approved to spend \$100 to develop a Kid Ease website.

IV. Discovery Tree Operations Update

- Enrollment as of 4/06: Infants – 11 Toddlers – 13 Pre-school – 42;
 Total - 66
- Cal/EPA – 42 (61%); State – 16 (24%); City County – 0;
 Private – 8 (12%) Employee – 2 (5%)
- Waiting List Activity (Additions as of April 2006)

Group	Sibling	CAL/EPA	State	Private	Enrolled
Infant	0	1	1	0	0

Toddler	0	0	0	0	0
Pre-school	0	1	1	0	0

- Waiting list total: Siblings – 13 Infants – 71 Toddlers – 29 Pre-school – 82

V. Teacher Report

- The infant/toddler rooms are running smoothly. The toddlers will go on field trips once the weather gets nice. Infants are getting outside more. Teachers provide positive discipline.
- The preschool room is running well. A field trip is planned for the dinosaurs & older parrots to the zoo on 4/26 and a field trip for the younger parrots and tigers is planned to Capitol Park on 4/27.
- Earth Day is on 4/20. The older children along with some of the H Street children will be singing. Recycle Rex will also visit the children.
- Velcro is needed for the name tags for all rooms as well as boxes to create dollhouses on the preschool side.
- Pre-kindergarten conferences can be set up with teacher Jennifer anytime until school starts.

VI. Discovery Tree Report

- Spring clean up day is scheduled for Saturday April 29th from 9 – 1pm. The teachers will be cleaning and not available for child care. Parents are reminded that the children are very helpful with the cleaning process but that only lasts for about 10-15 minutes and then they want to go outside for playtime. This is a great opportunity for parent participation for the whole family. Some of things that will need to be done are clean and organize toys; label books; inventory of DT stuff; install planter boxes, etc.
- Allison is no longer an employee effective 4/12/06. New teacher Jamie Barnes started 4/10 and will work the hours of 9-6 pm. She will be in charge of the parrots
- Topics covered in the teacher in-service day on 4/7 were DT philosophy, positive discipline, project set up and execution. There were various speakers in literacy; educational continuum, positive parent communication and team building and coaching.

VII. Master Calendar Update

- Terri has constructed a draft calendar which will be a “quick look” of all upcoming Kid Ease events and holidays. It has been posted on the bulletin board and will be emailed to everyone in the Google group.

VIII. Contract Update

- The board extended the existing contract for a couple months while continuing to work with Alix to finalize the new contract.

IX. Fundraising

- The March book fair yielded nearly \$500 for Kid Ease. The book fair scheduled for December has been canceled due to Books are Fun not

being available. Marshalle is looking into the possibility of having another Books are Fun contact come to our building. This year's 4th annual Silent Auction is scheduled for November 15th & 16th.

X. Teacher Appreciation Update

- Andrew Hurst is working on the teacher appreciation. They are schedule for May and November.

XII. Next Meeting

- May 11, 2006 form 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

Action Items

- Add Andrew Hurst, Adam Harris and Alix Hall to Google group email (Lauffer).
- Transition Google Group update to Secretaries.
- Contact Books are Fun to find another Books Are Fun contact to run the book fair in December.
- The Scholarship Committee is contending a change in the direction for the recipient of scholarship awards. There was a discussion of having Discovery Tree teachers, who are attending college classes, become the receivers of the scholarships.
- Marshalle will work with Meirve on the web-site for Kid Ease.
- We need to send a Kid Ease Roster to Tammy at Books Are Fun.

*** The next meeting will be held on Thursday, May 11, 2006 from 11:30-1PM. Please come join us!**