

FINAL Kid Ease Parent Board Meeting  
General Session Minutes

March 9, 2006

Attendees:

Board Members:

Denise Davis  
Andrew Hurst  
Marshalle Graham  
Desa Donahue

Parents and Members:

Marie Kavan  
Anne Hartridge  
Diana Phelps  
Alexa Malik  
Marie Darcy  
Matthew George

Discovery Tree

Alix Hall  
Rebecca Foster  
Julie Kuhn

Agenda:

I. Introductions

II. Review and Approval of Minutes – February 9, 2006 meeting minutes were not approved due to absence of board members.

- a. We reviewed action items from February meeting.(e.g., printer and phone issues for Becca, rescheduling the Meet & Greet from 21<sup>st</sup> to 22<sup>nd</sup> Google group updates to Michael Lauffer)

III. Discovery Tree Operations Update

- Enrollment: Infants – 11 Toddlers – 14 Pre-school – 41; Total - 66
- Cal/EPA – 42 (61%); State – 16 (24%); City County – 0; Private – 8 (12%) Employee – 2 (5%)
- Waiting List Activity (Additions as of March 2006)

<b>Group</b>	<b>Sibling</b>	<b>CAL/EPA</b>	<b>State</b>	<b>Private</b>	<b>Enrolled</b>
<b>Infant</b>	2	0	0	1	0
<b>Toddler</b>	0	0	0	0	0
<b>Pre-school</b>	0	1	0	2	0

- Waiting list total: Siblings – 13 Infants – 69 Toddlers – 29 Pre-school – 80

IV. Teacher Report

- The infant/toddler rooms are running smoothly.
- The preschool room is running well. This month they are going to be talking and doing art projects with the theme Insects/Gardens/Ecology.
- The song Reduce, Reuse and Recycle is a big hit with the children.
- The parents have also noticed the great art projects that have been coming home.
- The children will be planting seeds when weather permitting for the springtime. The boxes for planting outside need to be prepped.

- Many children wake up from naps earlier than others and the teachers have been taking them on short walking fieldtrips. Some of the parents have requested that they be notified prior to their children departing for these trips.

V. Discovery Tree Report

- Spring clean up day is scheduled for Saturday April 29<sup>th</sup> from 9 a.m. until 1 p.m. The teachers will be cleaning and not available for child care. Parents are reminded that the children are very helpful with the cleaning process but that only lasts for about 10-15 minutes and then they want to go outside for playtime. This is a great opportunity for parent participation for the whole family.
- Discovery Tree is closed on Friday April 7<sup>th</sup> for an In-Service Day.

VI. Treasures Report

- Dave Mehl was unable to attend the March meeting so the Treasure Report is not available.

VII. Master Calendar Update

- Terri has constructed a draft calendar which will be a “quick look” of all upcoming Kid Ease events and holidays.

VIII. Contract Update

- The board extended the existing contract for a couple months while continuing to work with Alix to finalize the new contract.

IX. Fundraising

- Next Book Fair is going to be on September 6<sup>th</sup> from 9:00 a.m-2:00 p.m. on the first floor in the CalEPA building. A third Book Fair is scheduled for two days in December (the exact dates will be confirmed and provided closer to the event date). This year's 4<sup>th</sup> annual Silent Auction is scheduled for November 15<sup>th</sup> & 16<sup>th</sup>.

X. Teacher Appreciation Update

- Andrew Hurst is working on the teacher appreciation and the next ones are scheduled for May and November.

XI. March Meet and Greet

- The March Meet and Greet is scheduled for March 22<sup>nd</sup> at 6:00 p.m. Flyers with agenda are posted. Please remember to bring some money to compensate the teachers for caring for our children after hours.

## XII. Next Meeting

- April 13, 2006 from 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

## Action Items

- The Board will look into the building contract with regards to painting the facility and if it is every five (5) years.

**\* The next meeting will be held on Thursday, April 13, 2006 from 11:30-1PM. Please come join us!**