

**KidEase Parent Board Meeting  
General Session Minutes  
July 13, 2010**

**Attendees:**

<u>Board Members:</u>	<u>Parents and Members:</u>	<u>Discovery Tree:</u>
Desa Donahue	Erika Giorgi	Rebecca Foster
Tammy Silva	Susie Mathis	Alix Hall
Jami Ferguson	Carolyn Schneider	
Molly Munz		
Johanna Levine		
Dianne Riddle		
Neva Lowery		

Agenda:

- I. Introductions
- II. Review and Approval of Minutes
  - a. June meeting minutes approved.
- III. Fundraising
  - a. Used book sale- scheduled for July 26; Jami has flyers for posting. Boxes are in the DT lobby to collect used hardcover and softcover books. Will need parent volunteers, will put sign up sheet in DT lobby. Pricing set as \$1 for softcover; \$3 for hardcover/ 2 for \$5.
- IV. Parent Participation Report
  - a. Update of parent email list- Johanna will update email list and send out notification for new parents to be added. Also send out note to existing members to see if they want to be removed.
  - b. New Parent “Quick Reference Guide”- provide Molly edits. Molly will provide copies to Becca to put in new parent packet.
- V. Budget Report
  - a. Received from CDs.
  - b. Photo Exhibit- Kid Ease has received over \$900 from the exhibit. Would like to provide some kind of appreciation gift for the seven volunteers who coordinated the exhibit. Need to provide tax letter to anyone who gave money.
- VI. Open Forum
  - a. Update bylaws- updated bylaws approved. Johanna will update the bylaws on the website and put in DT lobby.

- b. Board of Directors insurance- received two quotes-1) \$1200/year, 2) \$844/year. Motion to accept the \$844 quote with Park Family Insurance approved.
- c. Contract with DT- Desa has the final version and is cleaning up the language. The three year contract will start once the contract is fully executed.
- d. Board president- Desa is stepping down as Board president as of July30, 2010. Will need to vote on new president to finish the remainder of the year.

#### VII. Director's Report

- a. Two new infants and four preschoolers have been enrolled.
- b. Becca is considering breaking up the "middle small group"
- c. Kiran Johl will be working in the preschool program and will be coteaching with Aninka in the middle small group.
- d. Parents need to provide 30 day notice for schedule changes or if leaving the program.
- e. DT is starting a new curriculum- Emergent Curriculum. The children decide the focus for the weekly team meetings. Current focus is on building a play house. Becca will be sending out more info to parents to help out.
- f. Clean up day likely to be scheduled for September.

#### VIII. Next Meeting

- a. August 10, 2010, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.