

**Kid Ease Parent Board Meeting  
General Session Minutes  
December 13, 2011**

**Attendees:**

Board Members:

Adriana Smith  
Marie Bush  
Johanna Levine  
Neva Lowery  
Erika Giorgi  
Kellie Schneider

Parents:

Anne Snider  
Jarma Bennett

Discovery Tree:

Alix Hall  
Becca Foster  
Ashley Teeney  
Tyisha Peterson  
Tiffany Simon

**Agenda:**

- I. Introductions
- II. Review and Approval of Minutes-- Minutes for November were approved.
- III. Facilities Update
  - a. Dishwasher-- is broken again. Appears to be the same problem as last time. Recent repairs were made under warranty.
  - b. Carpet/floors—discussion postponed until next month
  - c. Blinds—were replaced by Thomas Properties
  - d. Vents—meeting to discuss paint and flooring work
  - e. Erika will take leave of absence in April, Marie will assist with Facilities in the interim
- IV. Budget Report
  - a. Reports-- October and November budget reports were presented by Johanna.
  - b. Field trip to John's Pizza was approved by Board members by e-mail vote on 12/7/11. Kid Ease will cover costs up to \$212.50 for teachers and students but not parents. Fieldtrip is scheduled for Tuesday 12/20/11.
  - c. Expected expenditures— proposal to make a list of possible Kid Ease expenditures for 2012. These may include fieldtrips, teacher-of-the-month, t-shirt fees, etc., totaling \$5000. Neva will put plan together.
- V. Fundraising
  - a. Thank You letters-- for donors and to Thomas Properties will be available soon. Marie agreed to secure room reservations for next year.
  - b. The "Support Our Kids" rummage sale made \$1760; Photos from firehouse field trip made \$160.

- c. Parent appreciation— appreciation event for DT parents is planned for 2<sup>nd</sup> or 3<sup>rd</sup> week in January. Idea for open with baked goods offered to parents in the school lobby. Board members are asked to volunteer time and baked goods for this event.
  - d. Teacher appreciation—Teacher appreciation week scheduled for 1<sup>st</sup> week in May.
- VI. Nutrition Committee— The Nutrition Committee was approved by Kid Ease Board. The Committee will work with DT staff and parents to draft recommendations for Board consideration on how Board funds can be spent to improve nutrition. Committee members include Adriana Smith, Mai Ngo, and Anne Snider. Adriana will chair this committee. DT management and staff are invited to participate. Alix requested for three stipulations for the committee: 1. does not increase ancillary staff time (Nico); 2. is within current food ordering procedures; 3. does not increase DT's food costs.
- VII. Teacher Fund— Approved for \$200 per teacher per year for a total of 12 teachers, totaling \$2400. Money must be spent for classroom uses and on the children. Money may be pooled by the teachers. Although receipt submission will not be requested, a year-end report spending is required.
- VIII. Teacher Appreciation—Folder with holiday cards for teachers is out on sign-in counter for parents to sign. Card will be picked up Tuesday, with gift cards given to Ashley for distribution on Thursday.
- IX. Teacher of the Month—Discussion ended with a proposal to honor teachers on a rotating basis. Alix distributed handout with more guidelines. Johanna will put together a detailed strategy.
- X. Director's Report
- a. Umbrellas—new ones are needed for play yard
  - b. Free parent's night out-- on December 16 from 6-9 PM at the "I" street location.
- XI. New Board Member—Anne Snider volunteered for and was approved for Teacher Appreciation/Secretary Back-up.