

**KidEase Parent Board Meeting
General Session Minutes
November 2, 2010**

Attendees:

<u>Board Members:</u>	<u>Parents and Members:</u>	<u>Discovery Tree:</u>
Molly Munz	Erika Giorgi	Rebecca Foster
Johanna Levine	Maziar Movassaghi	Ailx Hall
Neva Lowery	Krista Eley	
JoAnne Jaschke	Susie Mathis	
Diane Riddle	Mai Ngo	
Charlotte Clarke		

Agenda:

VIII. Director's Report

- a. Becca will be putting out the Thanksgiving sign-up sheet.
- b. Annual potluck family feast is scheduled for Friday November 19th, 2010 from 11:30 to 1PM. A sign up sheet will be posted this week.
- c. Becca will be out from 11/22-11/26, back on 11/29 and then out on leave until 1/12/2011. Dana and Alix will be covering the school, Anna as backup.
- d. Wednesday, November 10th, DT will be hosting a family fundraiser at Country Club Lanes.

VII. Open Forum

- a. Tommy Hilfiger clothing donation- Board approved acceptance of clothing from Tommy Hilfiger to use for dress-up in the school. Clothes will be divided up amongst all DT schools. Neva and Johanna will work with Alix to ensure that we receive the necessary information for accepting the donation for tax purposes – we need to document the value of the non-cash clothing donations received by Kid Ease as well as the value of the non-cash contributions we make to other schools.

II. Facilities-

- a. Shade structure- Received two eligible bids for installation of the same product. First bid was for \$8,130 plus up to \$1500 for city permits (\$9630 total). Second bid was for \$11,594 which included \$1000 for permitting. Installation will take 4-6 hours, will coordinate with Becca to do during normal business hours as to not pay extra. Awning is custom so will take 4-6 weeks to sew, installation likely late winter, early spring of 2011. Cal EPA gets to pick the color. Board approved accepting the first bid of up to \$9630 from Goodwin-Cole.

- b. Dishwasher replacement- DT is down to one dishwasher, second dishwasher is on the way out. DT requested commercial grade dishwashers because of usage, but this can not be installed due to lack of space, voltage, and plumbing requirements. DT is requesting that the utensil tray be separate from the area where dishes are washed due to space constraints, i.e. in the door or separate utensil tray. Current dishwashers were installed 9 years ago and are a high end residential washer, that model no longer available. A similar model does not exist, so falls between two currently available Miele models- one at \$1649 the other at \$1249 plus \$275 for cost of door panel. A cheaper whirlpool model was recommended at a cost of \$549, used in Sac Metro fire stations but only get a 5 year life. Board approved purchase of two lower end Miele (G1182SCVI) plus cost of installation and delivery/take away of existing dishwashers. Erika volunteered to get pricing for installation and see if we can get another quote for same dishwasher that would be cheaper from another dealer.

III. Teacher Appreciation

- a. Board approved \$25 Target gift cards for each teacher up to \$500 total. Board will request parents to contribute additional funds to add to the \$25 committed by the Board.

IV. Review and Approval of Minutes

- a. Tabled approval of October minutes until December meeting.

V. Budget Report

- a. No budget report, bank statement has not been posted yet.

VI. Fundraising- Silent Auction

- a. Have about 30 baskets, not sure what we have for the raffle. Molly will be soliciting additional businesses that donated last year.
- b. Molly will be putting together the bid sheets, parent participation sign up sheets (Monday the 8th from 1230 to 330 and Tuesday the 9th from 9am to 5pm), flyers and checking on a cash box.
- c. Diane will be getting extra baskets and cellophane wrap.
- d. Neva has pens, blue tape, and cash for cash box.
- e. Johanna will get raffle tickets.
- f. Maziar will be putting together a poster on the shade structure.
- g. JoAnne will be contacting Cal EPA to try and send out an All Hands email next Monday as well as get easels to put up posters.
- h. Neva, JoAnne, and Johanna will meet Monday at noon to bring down baskets from storage room.

IX. DT Contract Update

- a. JoAnne is working with Desa to set up a meeting on Monday, November 15 at 10AM to go over what changes were made in the contract and why.

Board will be sent a copy of the contract ahead of time for review. Goal is to be ready for the Board to vote on the contract at the December meeting.

IX. Next Meeting

- a. December 14, 2010, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.

X. Action Without Meeting

- a. On November 8, 2010 the Board voted via email to close the school for a full day on December 24, 2010. Contract with DT allows for the school to close at noon both Dec. 24 and Dec. 31.