

**Kid Ease Parent Board Meeting
General Session Minutes
September 13, 2011**

Attendees:

<u>Board Members:</u>	<u>Parents/ Members:</u>	<u>Discovery Tree:</u>
John Kato	Thomas Teeney	Alix Hall
Marie Bush	Mai Ngo	Ashley Teeney
Johanna Levine	Anne Snider	Becca Foster
Neva Lowery	Ligaya Perera	
Erika Giorgie		

Note: some agenda items were heard out of order

Agenda:

- I. Introductions
- II. Review and Approval of Minutes - August minutes approved
- III. Budget Report- Budget data provided for August
 - a. Taxes were paid
 - b. Board insurance was paid
- IV. Facilities Update-
 - a. Waiting to get a budget approved on painting and flooring. Next steps will be to go out for bid and then coordination meetings.
 - b. We have been put on notice by Thomas Properties that we will start being charged if they have to come out to clear sand out of the drinking fountain. DT will check and see if a trap is installed on the drinking fountain to catch sand (other schools have this installed).
 - c. Fire Marshall did a walkthrough and noted some possible violations:
 1. Cannot have items hanging from ceiling crossbars
 2. Items must be more than 18" from ceiling- issue was problematic in laundry room and Ashley has already corrected.
 - d. Erika looked into doing monthly isolated fire alarms for the daycare and these cannot be done.
 - e. Dryer vents need to be cleaned per the DGS lease.
- V. DT Contract
 - a. The board approved the DT contract pending the following:
 1. Updates to all appendices to be completed by the end of the week.
 2. Erika putting language together regarding responsibility for objects in the plumbing and board will approve final language via

email prior to sending over to Alix. Language will be similar to the language regarding pest control.

- b. Erika will put together a Board Resolution.

VI. Board Elections

- a. The Board approved changing the annual cycle from January to January to September to September to better reflect the traditional school cycle.
- b. Marie will put a sign-up sheet in the DT lobby for nominations.
- c. New Board will be voted in at the October meeting.

VII. Fundraising

- a. Adriana was unable to attend, but she is working on a rummage sale to take the place of the Silent Auction in November.
- b. Putting together a working group of parents interested in helping out.

VIII. Director's Report

- a. DT is having issues with filling spots in the preschool and has asked if the Board has access to the building wide email to do some advertising. Ashley will put together some language that members can post to appropriate internal webpages.
- b. Car seats have been disposed.
- c. Free hearing screening is scheduled for September 21.
- d. Picture Day scheduled for September 28 and 29.
- e. Piano Man concert fundraiser at 6:00 in Land Park on September 22.

IX. Parent Survey- this item was not heard due to time constraints.

X. Family Exit Interview- this item was not heard due to time constraints.