

**KidEase Parent Board Meeting
General Session Minutes
August 9, 2011**

Attendees:

| | | |
|-----------------------|-----------------------------|------------------------|
| <u>Board Members:</u> | <u>Parents and Members:</u> | <u>Discovery Tree:</u> |
| John Kato | | Alix Hall |
| Molly Munz | | Ashley Teeney |
| Johanna Levine | | |
| Adriana Smith | | |
| Neva Lowery | | |

Note: due to room conflicts, meeting room was changed at last minute.

Agenda:

- I. Introductions
- II. Review and Approval of Minutes - July minutes approved
- III. Budget Report- Budget data provided for June
- IV. Facilities Update- Erika was not present but provided the following information in advance of the meeting:
 - a. Work order was completed on the caulking of the toilets in the preschool.
 - b. Building may be able to dispose of expired car seats being stored at DT. We will need to separate as much recyclable material as possible.
 - c. Cleaning service estimate provided by building was given to Ashley. Alix and Ashley stated that they have had no complaints for the last month with the janitor.
- V. DGS Lease
 - a. DGS lease has been signed by Cal/EPA and sent to DGS.
 - b. Still waiting on insurance documentation from Alix.
- VI. DT Contract
 - a. Erika is checking with DGS their interpretation on whether the Board needs to be fingerprinted.
- VII. Fundraising
 - a. Silent Auction- canceled
 - b. Adriana sent thank you cards to the café and building for allowing us to have the Jamba Juice sale.

- c. Adriana is working on some new language for the webpage and some outreach to parents for advertising the Raley's Quality of Life cards, United Way, eScript.
 - d. eWaste- Not moving forward with this.
 - e. Looking into doing a rummage sale in the fall as an alternative to the Silent Auction.
- VIII. Director's Report
- a. Teacher Jenna leaving August 19th.
 - b. New teachers James (preschool) and Johnnica (toddler).
 - c. Parent meeting September 7.
- IX. Parent Participation- Molly has given Johanna all her files.
- X. Teacher Appreciation- Johanna will take care of putting card together for Jenna.