

**KidEase Parent Board Meeting  
General Session Minutes  
March 8, 2011**

**Attendees:**

<u>Board Members:</u>	<u>Parents and Members:</u>	<u>Discovery Tree:</u>
John Kato	Jennifer Toney	Alix Hall
Molly Munz	Kim Sellards	Rebecca Foster
Johanna Levine		
Erika Giorgi		
JoAnne Jaschke		
Adriana Smith		
Krista Eley		
Marie Bush		

Agenda:

- I. Introductions
- II. Review and Approval of Minutes
  - a. February minutes approved
- III. Election for Vice President
  - a. Marie Bush was approved as the vice president.
- IV. Budget Report
  - a. Kid Ease did not qualify for the welfare tax exemption on the property taxes we pay to the county.
- V. Facilities
  - a. Playground fencing- 8 panels need to be repaired. Thomas Properties will be paying for the repair (cost approx. \$725). Erika will be coordinating between Thomas Properties, DT, and Guardian Pool Fence Systems on repair timeline.
  - b. Security-
    1. Thomas Properties not supportive of putting signs up stating that the lay area is under surveillance. It is not cosmetically pleasing for the building as well as the fact that not all areas are actually under surveillance.
    2. Thomas Properties has increased security patrols around the daycare, John will be sending a thank you letter.
    3. Parents need to be aware of who we are letting in the building, even other parents. Becca will be sending an email out reminding parents of our responsibilities outlined in the DT manual.
  - c. Internet is not working through the Ethernet cables for the front desk. Becca is able to access through the WiFi.

- d. DGS lease-
  - 1. Erika has been coordinating with DGS. Will need the updated bylaws and certificate of insurance from DT.
  - 2. Erika is trying to add in replacement timeline of non-carpeted flooring, current proposal only includes carpet.
  - 3. Cal EPA will need to sign off on the lease agreement, maybe Cal recycle too.
  - 4. Sub-committee will start to meet soon.

VI. Fundraising

- a. Fundraising needs for 2011-
  - 1. Johanna and Adriana presented historical data on KE expenses and income sources. Previous years KE made significantly more money on the Silent Auction and through United Way.
  - 2. Would like to find way to replace income from Silent Auction with a fundraising activity that is less time and cost intensive.
  - 3. Ideas include: fundraising through a KE night at a local restaurant, craft fair featuring kids art (would need parents to volunteer in DT to make this happen), and rummage sale.
  - 4. Johanna and Adriana will come up with options to present to the Board at next month's meeting.
- b. Book fair was successful. KE made \$600 from book fair in 2010 and \$300 for spring 2011.
- c. Used Book sale scheduled for March 17, 2011. Board will be putting up flyers. Adriana will be collecting books, cd's, and dvd's up until March 16.
- d. Raleys/escrrip- need to do some more research on the escrrip but we have been seeing an uptick from Raleys. Need to do more outreach to parents.

VII. Director's Report

- a. Parents night out is March 25.
- b. Next parent educational seminar will be on Enlightened Discipline on Saturday March 19<sup>th</sup> at the H street location from 8-12. Fee of \$35 per person, will include free childcare at I street for those families attending the seminar.
- c. Picture day is 3/29 and 3/30. These will be color pictures with a blue background. Class pictures will be taken.
- d. Licensing visited DT the first week of March. DT received good reviews and the children did an excellent job of questioning the analyst.
- e. The new director is Ashley Teeney. She is currently the lead teacher at the P St. DT. She will begin her training at P St and then transition to our facility part-time. She will be fully transitioned in June.

VIII. Open Forum

- a. John reminded board members of our role as both parents and board members.