

DRAFT Kid Ease Parent Board Meeting
General Session Minutes

February 9, 2006

Attendees:

Board Members:

Dave Mehl
Terri Wyels
Marshalle Graham
Desa Donahue
Andrew Hurst
Beth Stern
Denise Davis

Parents and Members:

Emily Keller
Anne Hartridge
Sally French
Erin Mahaney
Hafizur Chowdhury
Susie Chung-Mathis
Michelle Martin
Marie Kavan

Discovery Tree

Alix Hall
Rebecca Foster
Julie Kuhn

Agenda:

- I. Introductions
- II. Review and Approval of Minutes – January 12, 2006 meeting minutes were approved unanimously with suggested changes (Beth was not at meeting and add Dana McVey).
- III. Discovery Tree Operations Update
 - Enrollment: Infants – 11 Toddlers – 12 Pre-school – 41; Total - 63
 - Cal/EPA – 42 (61%); State – 16 (24%); City County – 0; Private – 8 (12%) Employee – 2 (5%)
 - Waiting List Activity (Additions as of February 08, 2005)

Group	Sibling	CAL/EPA	State	Private	Enrolled
Infant	0	1	0	2	0
Toddler	0	0	0	0	0
Pre-school	0	0	0	0	0

- IV. Teacher Report
 - The infant/toddler rooms are running smoothly. Several infants are turning one and will be transitioning from the infant room to the toddler room around springtime.
 - The preschool room is running well. This month they are working on head to toe nutrition. There will also be a visit from the Tooth Fairy to discuss dental care. Becca is also working to see if she can get a dentist to visit the school
 - The children love the newly constructed sandbox.

V. Discovery Tree Report

- A gate for the playground separating the mobile from the non-mobile children was put up. Phil is also coordinating a storage area for the infant side.
- Looking into new sod for the outdoor playground and other grass alternatives.
- Spring clean up day is in the works around the end of April. Parents are asked to participate in the cleaning, organizing, scrubbing, planting and painting of the Facility.
- There were some concerns about the quality of the playground sand. Phil Wyels talked to Play Solutions and was told that they used playground quality sand. Also, the sand is sticking to clothes and difficult to wash off. With sunny days ahead, hopefully the sand will have a chance to dry out so the children don't go home with quite so much of it.
- Spring pictures are scheduled in March with Debbie Brown.

VI. Treasures Report

- Expenditure priorities, after finishing the play structure, setting up a small scholarship committee. This committee will be chaired by Dave Mehl. By June of this year the committee will have the guidelines for recipients regarding the scholarship.

VII. Schedule of Board Meetings

- Regular meeting on the 2nd Thursday of each month from 11:30 a.m. -1:00 p.m.
- The board meeting in September will be on Wednesday evening on the 13th.

VIII. Master Calendar Update

- Terri W. is working on the master calendar and Board member communication roster (for Board members only) and will try to have them completed by the next Board meeting.

IX. Contract Update

- The board is still working with Alix to extend the existing contract.

X. KidEase Google Group Status Update

- Michael Lauffer is updating the list per the parent sign-up sheet as well as e-mail provided by Marshalle. He can only update a couple at a time, but will let us know when it is completed. A roster listing everyone currently in the list was circulated for review.

XI. Fundraising

- Next Book Fair is going to be on March 2nd and 3rd from 9:00 a.m-2:00 p.m. on the first floor in the CalEPA building. We need to identify someone from the Board to collect the check from Tammy on Friday.
- Silent Auction Committee
The Silent Auction committee is working hard to collect materials through out the year to lessen the impact prior to the month of the auction.

XII. Teacher Appreciation Update

- The Board voted to allow a maximum of \$300 a year for teacher appreciation. Andrew will come back to the Board with his recommendations for consideration (e.g., two to three events a year in addition to the Board + Parent gift at Christmas).

XIII. March Meet and Greet

- The March Meet and Greet has been scheduled for March 21st from 6:00-7:00. Per Becca, the 22nd is better for the teachers, who would be providing the child care. So, Marshalle will go back and look at the Board members' availability and try to shift the date to the 22nd.

XIV. Next Meeting

- March 9, 2006 from 11:30 a.m. to 1:00 p.m. in the CalEPA Building Training Room 2 East and West.

Action Items

- Meeting minutes for January will be updates with the changes discussed at the meeting.
- A scholarship committee is going to be established and chaired by Dave Mehl. Any parents that are interested in joining are welcome to sit in.
- Phone conference call capabilities for evening and future meetings.
- Becca needs a new printer.
- The cost of sod for the outdoor area and its alternatives (ask Phil).
- Follow-up on the issue of the sand quality.
- We need to identify someone from the Board to collect the Book Fair check from Tammy on Friday.

*** The next meeting will be held on Thursday, March 9, 2006 from 11:30-1PM. Please come join us!**