

Kid Ease Parent Board Meeting
Proposed Agenda
July 8, 2008
12:00 to 1:00
Conference Room 110, CalEPA Headquarters

- I. Introductions
- II. Review and Approval of Minutes
 - o June 2008 minutes
 - o Status update on Action Items
- III. Director's Report
- IV. Budget Report
- V. Parent Participation and Fundraising
- VI. Fund Raising Report
- VII. Google Groups List
- VIII. Open Forum
- IX. Next Meeting
August 12 , Noon to 1:00 pm, Conference Room 110, Cal EPA headquarters.

Draft KidEase Parent Board Meeting
General Session Minutes
June 10, 2008

Attendees:

Board Members:

Lisa Chiladakis
Stephanie Lee
Charlotte Clark
Isabel Baer
Andrew Hurst
Leanne Kringer

Parents and Members:

Discovery Tree:

Rebecca Foster

Agenda:

I. Introductions

II. Review and Approval of Minutes

- a. Minutes were approved.

III. Director's Report

- a. Discussed enrollment status. Two infants have been added to the program.
b. So far there are 12 children leaving for kindergarten in the fall.
c. Becca is in the process of hiring new teachers to fill vacancies. It has turned out to be a long process.
d. The "Health Policy" is being violated. Please make sure your children are without symptoms for **AT LEAST 24 HOURS!** A preschooler has been hospitalized for complications due to the flu going around.
e. **SIGN YOUR CHILDREN IN AND OUT!** Parents need to sign their children in and out at both locations: the binder on the counter in the vestibule and the sheet hanging up by the door. It is a state licensing requirement.
f. Eye exams for preschoolers 3 years and older will be held on June 19. A sign up sheet will be posted.

IV. Budget Report

- a. A motion was approved to officially transfer treasurer duties to Lisa Chiladakis.
b. A motion was approved to replace the phone system for the school. Expenditures are not to exceed \$4500.

V. Fundraising

- a. The logistics of the book fair was discussed. Possible changes could include changing vendors, having it only once a year, or eliminating it all together.
- b. Charlotte will create a list of ideas for basket items for the silent auction.

VI. Open Forum

- a. Lisa has taken over maintaining the Kid Ease website.

VII. Next Meeting

- a. July 8, noon to 1:00pm, Conference Room 110, Cal EPA headquarters.

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